Your Online Weekly Schedule

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** | **Sunday** |
| 8:00am | Study for  ELC 101 0500 | Gym | Study for  ELC 101 0500 | Gym | Study for  SPN 101 0500 | Gym | Free time |
| 9:00am | Study for  ELC 101 0500 | Study for  SPN 101 0500 | Study for  SPN 101 0500 | Study for  SPN 101 0500 | Study for  SPN 101 0500 | Study for  SPN 101 0500 | Free time |
| 10:00am | Work | Work | Work | Work | Work |  | Free time |
| 11:00am | Work | Work | Work | Work | Work | Free time | Church |
| 12:00pm | Work | Work | Work | Work | Work | Brunch | Church |
| 1:00pm | Work | Work | Work | Work | Work | Brunch | Lunch w/ family |
| 2:00pm | Work | Work | Work | Work | Work | Free time | Lunch w/ family |
| 3:00pm | Work | Work | Work | Work | Work | Free time | Free time |
| 4:00pm | Work | Work | Work | Work | Work | Free time | Free time |
| 5:00pm | Work | Work | Work | Work | Work | Free time | Free time |
| 6:00pm | Work | Work | Work | Work | Work | Free time | Free time |
| 7:00pm | Dinner | Dinner | Dinner | Dinner | Dinner | Dinner | Dinner |
| 8:00pm | Free time | Free time | Study for  ELC 101 0500 | Study for  ELC 101 0500 | Study for  ELC 101 0500 | Free time | Game of Thrones! |
| 9:00pm | Free time | Free time | Free time | Free time | Free time | Free time | Free time |
| 10:00pm | Free time | Free time | Free time | Free time | Free time | Free time | Free time |

Each 3 credit course requires from 5 to 10 hours of studying a week. For example, if you are taking 3 online courses a semester, you should expect to spend from 15 to 30 hours a week studying for it. Below is an example of a Time Management Plan. Review it carefully, then create your own. Save it and upload for review by your instructor.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** | **Sunday** |
| 8:00am | Study for  ELC 101 0500 | Gym | Study for  ELC 101 0500 | Gym | Study for  SPN 101 0500 | Gym | Free time |
| 9:00am | Study for  ELC 101 0500 | Study for  SPN 101 0500 | Study for  SPN 101 0500 | Study for  SPN 101 0500 | Study for  SPN 101 0500 | Study for  SPN 101 0500 | Free time |
| 10:00am | Work | Work | Work | Work | Work |  | Free time |
| 11:00am | Work | Work | Work | Work | Work | Free time | Church |
| 12:00pm | Work | Work | Work | Work | Work | Brunch | Church |
| 1:00pm | Work | Work | Work | Work | Work | Brunch | Lunch w/ family |
| 2:00pm | Work | Work | Work | Work | Work | Free time | Lunch w/ family |
| 3:00pm | Work | Work | Work | Work | Work | Free time | Free time |
| 4:00pm | Work | Work | Work | Work | Work | Free time | Free time |
| 5:00pm | Work | Work | Work | Work | Work | Free time | Free time |
| 6:00pm | Work | Work | Work | Work | Work | Free time | Free time |
| 7:00pm | Dinner | Dinner | Dinner | Dinner | Dinner | Dinner | Dinner |
| 8:00pm | Free time | Free time | Study for  ELC 101 0500 | Study for  ELC 101 0500 | Study for  ELC 101 0500 | Free time | Game of Thrones! |
| 9:00pm | Free time | Free time | Free time | Free time | Free time | Free time | Free time |
| 10:00pm | Free time | Free time | Free time | Free time | Free time | Free time | Free time |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** | **Sunday** |
| 8:00am |  |  |  |  |  |  |  |
| 9:00am |  |  |  |  |  |  |  |
| 10:00am |  |  |  |  |  |  |  |
| 11:00am |  |  |  |  |  |  |  |
| 12:00pm |  |  |  |  |  |  |  |
| 1:00pm |  |  |  |  |  |  |  |
| 2:00pm |  |  |  |  |  |  |  |
| 3:00pm |  |  |  |  |  |  |  |
| 4:00pm |  |  |  |  |  |  |  |
| 5:00pm |  |  |  |  |  |  |  |
| 6:00pm |  |  |  |  |  |  |  |
| 7:00pm |  |  |  |  |  |  |  |
| 8:00pm |  |  |  |  |  |  |  |
| 9:00pm |  |  |  |  |  |  |  |
| 10:00pm |  |  |  |  |  |  |  |

Now you create your own Time Management Plan!